

**City of Burlington**  
**Annual Review of the**  
**Public Transportation Agency Safety Plan**  
**September 1, 2024**



*The Agency Safety Plan addresses all applicable requirements and standards as set forth in FTA's Public Transportation Safety Program and the National Public Transportation Safety Plan.*

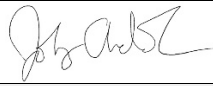
Link Transit/City of Burlington System Safety Program Plan Revisions		
Section	Revisions	Reason for Revision

# Link Transit/City of Burlington Public Transportation Agency Safety Plan Review 2024

## 1. Agency Information

<b>Transit Agency Name</b>	Link Transit/City of Burlington Department of Transportation		
<b>Transit Agency Address</b>	234 West Summit Drive, Burlington, NC 27215		
<b>Name and Title of Accountable Executive</b>	John Andoh, Transit Manager, City of Burlington		
<b>Name of Chief Safety Officer or SMS Executive</b>	Richard Ticehurst, General Manager, Transdev		
<b>Mode(s) of Service Covered by This Plan</b>	Bus and Paratransit	<b>List All FTA Funding Types (e.g., 5307, 5310, 5311)</b>	5307 and 5339
<b>Mode(s) of Service Provided by the Transit Agency (Directly operated or contracted service)</b>	Contracted service for bus and paratransit		
<b>Does the agency provide transit services on behalf of another transit agency or entity?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<b>Description of Arrangement(s)</b> N/A

## 2. Plan Development, Approval, and Updates

<b>Name of Entity That Drafted This Plan</b>	Link Transit/City of Burlington Department of Transportation	
<b>Signature by the Accountable Executive</b>	<b>Signature of Accountable Executive</b>	<b>Date of Signature</b>
		8/1/2024
<b>Approval by the Board of Directors</b>	<b>Name of Individual/Entity That Approved This Plan</b>	<b>Date of Approval</b>
	City of Burlington City Council	7/21/2020
	<b>Relevant Documentation (title and location)</b>	
Governing Body Adopting Resolution, Burlington NC		
<b>Certification of Compliance</b>	<b>Name of Individual/Entity That Certified This Plan</b>	<b>Date of Certification</b>
	John Andoh, Transit Manager, City of Burlington	6/5/2021
	<b>Relevant Documentation (title and location)</b>	

Version Number and Updates			
Version Number	Section/Pages Affected	Reason for Change	Date Issued
1	All	New Document	July 21, 2020

Annual Review and Update of the Public Transportation Agency Safety Plan
<p>The Link Transit AE/CSO and Service Provider's General Manager will jointly review, update and implement changes annually no later than July 1<sup>st</sup>. The AE/CSO will approve any changes, sign the new ASP, then forward to the Burlington City Council for review and approval. Any necessary updates outside the annual update window will be handled as a PTASP addendum and be incorporated in the body of the document. The PTASP updates will be shared with the MPO, NCDOT and FTA during Triennial Reviews.</p>

### 3. Safety Performance Targets

Safety Performance Targets (July 2023 – June 2024) – As reported by Transdev							
Mode of Transit Service	Fatalities (total)	Fatalities (per million VRM)	Serious Injuries (total)	Serious Injuries (per million VRM)	Safety Events (total)	Safety Events (per million VRM)	System Reliability (VRM/failures)
Bus	0	0	0	0	1	1	14
Paratransit	0	0	0	0	1	1	2

1. Total number of Fatalities: 0
2. Total number of Fatalities per vehicle revenue mile, by mode: 0
3. Total number of reportable injuries: 0
4. Total number of reportable injuries per vehicle revenue miles, by mode: 0
5. Total number of reportable events: 6
6. Total number of reportable events per vehicle revenue mile, by mode: 6
7. Mean Distance between Failures (breakdowns): 176.47

Safety Performance Target Coordination		
<p>The Accountable Executive and Board of Directors shares the Link Transit ASP, including safety performance targets with the North Carolina Department of Transportation (NCDOT), Burlington/Graham MPO each year after the board have adopted the plan and City of Burlington staff have assured that its content has met the requirements of CFR 49, part 673; <i>Public Transportation Agency Safety Plan</i>.</p>		
Targets Transmitted to the State	State Entity Name	Date Targets Transmitted
	Integrated Mobility Division NCDOT	March 23, 2021
Targets Transmitted to the Metropolitan Planning Organization(s)	Metropolitan Planning Organization Name	Date Targets Transmitted
	Burlington/Graham Urban Area MPO	March 23, 2021

On July 8, 2024, the Accountable Executive met with Transdev front line personnel, provide them a

copy of the Safety Plan and ask for any feedback on the Safety Plan or Link Transit safety. The following feedback was provided:

1. Sharpe Road/Pete Homes bus stop concern – this was addressed by adjusting time on the route.
2. Queen Anne timepoint relocate to James St/Harris St due to better layover opportunity Noted in the timetable and updated in GMV.
3. Concern with North Park Library, Monday – Thursday: 12:00 – 8:00 p.m. Friday: 12:00 -4:00 p.m. – coverage and support after 8 p.m. to 10 p.m. Panic buttons are installed on all buses. Drivers should leave lights on and close door. Driver barriers will be installed in BYD and paratransit buses and already is in Gillig buses for further protection.
4. Concern about lack of supervision after 8 p.m. Richard Ticehurst, General Manager confirmed supervisors are present and working until last bus comes into the yard. City will request Transdev to make patrols with road supervisors after 5 p.m. when phone lines close.
5. Stops on Church and Maple are needed to access more places. This cannot be implemented until sidewalks are added. City of Burlington continues to work to add more sidewalks and bus shelters and will engage a contract engineer to help with this effort. Below are pilot locations that the City will pursue for sidewalk enhancements.

Stop ID	Stop Name
107	W. Webb Ave @ Lakeview Ave (IB)
126	Sharpe Rd @ Morgantown Rd (OB)
128	Rauhut St @ Sharpe Family Dollar (OB)
138	N. Mebane St @ Walmart (OB)
157	N. Mebane St @ S. Beaumont Ave (OB)
188	N. Mebane St @ Walmart (IB)
206	E. Webb Ave @ Gilmer St (IB)
385	Durham @ James Dr (IB)

6. Westmoreland Drive concern with bus stop – this has been resolved with bus operators waiting at an alternate location if early.
7. Parking of cars concern on Chandler and difficulty of buses driving down road \_- would like to restrict parking on this street or relocate route. City of Burlington Transportation is evaluating. Transdev is developing alternate routing.
8. Issue with bus stop at Everett Street and Fix Street inbound – needs relocation. Bus stop relocated on 7/31/2024.

9. Add bus shelter at Walmart on Mebane Street – inbound. This will be considered as part of the next batch of bus shelters.
10. Issue with traffic signal on Williamson @ Haggard as its hard to make the turn when college is in session. Transit Manager will bring this up to Town of Elon.
11. Burlington Avenue @ Burke – hard to make turns at this intersection – will ask Transdev for suggestions on improvement.
12. Harper Senior Center – need to trees to be cut – Transit Manager will let Town of Gibsonville know.
13. Tucker Street Curve – cars cut over into lane the traffic - can plastic bollards be installed to prevent this? City of Burlington Transportation is looking at this.
14. Pleased with Blue Route 3 changes by Church and Williamson to help on time performance and eliminate unprotected left turns.

On August 1, 2024, the Accountable Executive reviewed the PTASP and determined that no updates were needed at this time based on the meeting with front-line personnel.

On November 1, 2024, Transdev submitted its Safety Management System (SMS) Plan for LINK Transit to focus on the implementation of the City's PTASP and demonstrate its commitment to safety.